

June 27, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

TIMELY SUBMISSION OF CONTRACTS FOR BOARD APPROVAL (ITEM NO. 42, AGENDA OF JULY 2, 2002)

In compliance with the September 7, 2000, Board approved policy and procedure to ensure timely submission of contracts for Board approval, this is to advise you that the Department of Public Social Services (DPSS) filed a request for a retroactive contract for consideration on the July 2, 2002 agenda.

The contract is a standard agreement between DPSS and the Robert Wood Johnson Foundation to receive grant funds from the Foundation in the amount of \$187,500 for the period of May 1, 2002 through April 30, 2003. These grant funds will be used by DPSS to obtain matching federal funds to implement the Healthcare Emphasis on Learning Project (HELP). HELP is an educational outreach project designed to teach Medi-Cal beneficiaries of the importance of utilizing and retaining health care services.

Due to a delay in receiving notification of the award of grant funds and contract from the Robert Wood Johnson Foundation, the contract must be retroactive to the May 1, 2002 effective date. Failure to approve the contract would result in DPSS not implementing the project. Therefore, my office supports approval of this retroactive contract on the July 2, 2002, Board agenda.

If you have any questions or need additional information, please contact me, or your staff may contact Paul Croney of my office at (213) 974-1318.

DEJ:DIL
PC:bjs

c: Executive Officer, Board of Supervisors
County Counsel
Department of Public Social Services